

Travis County Emergency Services District No. 10

Regular Meeting Minutes

November 19, 2025

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Reid called the meeting to order at 7:00 p.m. A quorum was present with Commissioners Mollie Clakley, Ken Campbell, Glen Reid, Jeff La Force, and Greg Johnston present.

2. CITIZEN REGONITION AND COMMENTS:

The following citizens were present:

1. Brandon Burns;
2. Buddy Crain; and,
3. Jesse Bolles.

There were no Citizen's Comments.

3. REVIEW AND APPROVE ALL MINUTES FROM PREVIOUS REGULAR MEETINGS NOT PREVIOUSLY APPROVED:

The outstanding 2025 meeting minutes were reviewed, specifically, the minutes from the October 15, 2025 Regular Meeting.

MOTION: Commissioner Johnston moved to approve the October 15, 2025 Regular Meeting Minutes; Commissioner La Force second; approved unanimously.

4. TREASURER'S REPORT:

Comm. Clakley presented the Treasurer's Report, attached, with Check Nos. 4585, 4587, and 4570 have not cleared yet. Comm. Clakley is working on audits.

5. BUDGET REPORT:

Chief Crain presented the Budget Report, attached.

6. APPROVAL OF REVISED FY 2025-26 BUDGET:

Chief Crain presented the revised District budget for approval, attached.

MOTION: Commissioner Clakley moved to amend FY 2025-26 Budget as presented by Chief Crain; second Comm. Johnston; approved unanimously.

7. APPROVAL OF PURCHASE OF REPLACEMENT COMMAND VEHICLE:

Chief Crain presented his proposal for the purchase of a new Command Vehicle.

MOTION: Commissioner Campbell moved to approve the purchase of a new Command 1001 vehicle; Commissioner Johnston second; approved unanimously.

8. STATUS OF PLANS FOR STATION MODIFICATIONS:

Chief Crain made a presentation on status of Station 1001 modifications, he has met with the architects and they are revising the plans and proposals for same.

9. PURCHASE OF REPLACEMENT SCBAS:

Lt. Burns presented a report on the purchase of new SCBAs and that the District would combine in the purchase of the SCBAs with the City of Austin, Travis County ESD 3, and Travis County ESD 9.

MOTION: Commissioner Johnston moved to purchase new SCBAs per the quote presented; second by Comm. Clakley; approved unanimously.

10. SELECTION OF FY 2024-25 ANNUAL AUDIT FIRM:

Chief Crain presented a proposal from MBBC, the auditor from the previous Fiscal Year.

MOTION: Commissioner Clakley moved to retain MBBC as the District's auditor for this Fiscal Year; second by Comm. La Force; approved unanimously.

11. RENEWAL OF AFD DISPATCH AGREEMENT AND AUTHORIZE THE APPROPRIATE OFFICERS AND OFFICIALS TO EXECUTE AND RETURN SAME:

Commissioner Campbell made a presentation on the revised Dispatch Agreement with the City of Austin.

MOTION: Commissioner Johnston to approve and authorize the appropriate District officers and official to execute same; second by Comm. La Force; approved unanimously.

12. FIRE CHIEF'S REPORT:

Chief Crain presented his Fire Chief's Report, attached, reported all vehicles are in service, and the Year-to-Date Budget reconciliation and Run Summary. He also reported on the Lake Austin Property Owner's petition for dis-annexation and letter for same to property owners.

13. ADJORNMENT:

Motion to adjourn by Commissioner Clakley; second by Commissioner La Force; approved unanimously, and the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Ken Campbell
Secretary