

# **Travis County Emergency Services District No. 10**

## **Regular Meeting Minutes**

### **September 17, 2025**

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#### **1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Reid called the meeting to order at 7:23 p.m. A quorum was present with Commissioners Mollie Clakley, Ken Campbell, Glen Reid, Jeff La Force, and Greg Johnston present.

#### **2. CITIZEN REGONITION AND COMMENTS:**

The following citizens were present:

1. Paul Buster; and,
2. Derek Harding.

There were no Citizen's Comments.

#### **3. REVIEW AND APPROVE ALL MINUTES FROM PREVIOUS REGULAR MEETINGS NOT PREVIOUSLY APPROVED:**

The outstanding 2025 meeting minutes were reviewed, specifically, the minutes from the August 20, 2025 Regular Meeting.

**MOTION:** Commissioner Clakley moved to approve the August 25, 2025 Regular Meeting Minutes; Commissioner La Force second; approved unanimously.

#### **4. TREASURER'S REPORT:**

Comm. Clakley presented the Treasurer's Report, with all checks cleared, and presented the attached report.

#### **5. BUDGET REPORT:**

Chief Crain was absent, but see Budget Report, attached.

#### **6. PRELIMINARY DISCUSSION WITHOUT ACTION ON CREATION OF A SEPARATE, NEW OVERLAY DISTRICT:**

The Commissioners discussed possibilities and procedures for the possible creation of an Emergency Services District for EMS.

#### **7. COMMUNITY DISASTER PREPAREDNESS WORKSHOP #3:**

Commissioner Johnston requested this matter be tabled until the next meeting.

#### **8. WATER TANK:**

The Commissioners generally discussed the possibility of placing a water storage tank on Station 1001 property.

**9. SAFE-D CONFERENCE:**

Commissioner Johnston desires to make two presentations at the 2026 SAFE-D Annual Conference, but requested this matter be tabled for now.

**10. STATUS OF HVAC REPLACEMENT AT STATION:**

The Commissioners generally discussed the status of this matter.

**MOTION:** Commissioner Campbell moved to authorize up to \$17,000.00 for review of possible HVAC retrofit, including load testing; Commissioner Clakley second; approved unanimously.

**11. COMPARISON OF REGIONAL RETIREMENT CONTRIBUTIONS FOR FULL-TIME STAFF:**

This matter was tabled until further information is obtained.

**12. FIRE CHIEF'S REPORT:**

Commissioner Crain was absent; however, see the attached report.

**13. ADJORNMENT:**

Motion to adjourn by Commissioner Campbell; second by Commissioner Clakley; approved unanimously, and the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Ken Campbell  
Secretary