

Travis County Emergency Services District No. 10

Regular Meeting Minutes

May 21, 2025

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Reid called the meeting to order at 7:10 p.m. A quorum was present with Commissioners Mollie Clakley, Ken Campbell, Jeff La Force, and Greg Johnston present. Commissioner Glen Reid was absent.

2. CITIZEN REGONITION AND COMMENTS:

The following citizens were present:

1. Chief Buddy Crain;
2. Lt. Brandon Burns; and,
3. Stacy Britton.

There were no Citizen's Comments.

3. PRESENTATION OF 2024 DISTRICT AUDIT BY STACY BRITTON, CPA:

Ms. Britton presented the results of the District's 2023-24 Audit.

4. REVIEW AND APPROVE ALL MINUTES FROM PREVIOUS REGULAR MEETINGS NOT PREVIOUSLY APPROVED:

The minutes from April 16, 2025 were reviewed.

MOTION: Commissioner Clakley moved to approve the April 16, 2025 minutes; Commissioner La Force second; approved unanimously.

5. TREASURER'S REPORT:

Comm. Clakley presented the Treasurer's Report, and there are still a few checks from previous month outstanding, including Check Nos. 4363, 4362, 4181, 4235, and 4299. Report is attached.

6. BUDGET REPORT:

Chief Crain passed out the Budget Report, attached.

7. ADOPTION OF MID-YEAR CHANGES TO BUDGET:

Chief Crain presented the amended 2024-25 Budget, attached.

MOTION: Commissioner Campbell moved to adopt the 2024-25 Amended Budget as presented by Chief Crain; Commissioner La Force second; passed unanimously.

8. STATUS OF HVAC REPLACEMENT AT STATION:

Chief Crain presented an update on the status of the HVAC replacement and the issue with the heat strips

MOTION: Commissioner La Force moved to bring in an expert to determine the issues and assess possible repairs and revisions to HVAC system; Commissioner Clakley second; approved unanimously.

9. STATUS OF FIRE STATION PROPERTY IMPROVEMENTS:

Chief Crain is waiting on further information, and will contact the current architect for further information.

10. COMPARISON OF REGIONAL RETIREMENT CONTRIBUTIONS FOR FULL-TIME STAFF:

Lt. Garcia has contacted AFDPFFA on this matter and waiting on a response. Chief Crain this item be tabled until next month.

11. FIRE CHIEF'S REPORT:

Chief Crain delivered the Fire Chief's Report as follows, including Run Report, attached:

1. Chief Crain presented a proposed mid-year budget amendment, attached, which will be discussed next month;
2. He has the SLFRF Grant in process.

12. ADJORNMENT:

Motion to adjourn by Commissioner Campbell; second by Commissioner Clakley; approved unanimously, and the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Ken Campbell
Secretary