

# **Travis County Emergency Services District No. 10**

## **Regular Meeting Minutes**

### **March 19, 2025**

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#### **1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Reid called the meeting to order at 7:08 p.m. A quorum was present with Commissioners Glen Reid, Mollie Clakley, Ken Campbell, and Jeff La Force present. Commissioners Cantor was absent, having previously resigned.

#### **2. CITIZEN REGONITION AND COMMENTS:**

The following citizens were present:

1. Buddy Crain;
2. Drew Garcia.

There were no Citizen's Comments.

#### **3. REVIEW AND APPROVE ALL MINUTES FROM PREVIOUS REGULAR MEETINGS NOT PREVIOUSLY APPROVED:**

**MOTION:** Commissioner Clakley moved to approve the January and February Regular Meeting minutes; Commissioner La Force second; approved unanimously.

#### **4. TREASURER'S REPORT:**

Comm. Clakley present the Treasurer's Report, and reported that 5 checks have not cleared, including 4181, 4204, 4245, 4263, and 4265.

#### **5. BUDGET REPORT:**

Chief Crain passed out the Budget Report, attached.

#### **6. STATUS OF FIRE STATION PROPERTY IMPROVEMENTS:**

Nothing to report.

#### **7. COMMUNITY DISASTER PREPAREDNESS WORKSHOP:**

The workshop occurred, but attendance was low with representatives of the Texas Forest Service and Austin Fire Department making good presentations.

#### **8. REGISTRATION FOR TEXAS EMERGENCY MANAGEMENT CONFERENCE FOR COMMISSIONER JOHNSTON:**

Comm. Johnston's attendance at the TDEM conference will cost approximately \$2,000.00

**MOTION:** Comm. Campbell moved to approve Comm. Johnston's attendance at the TEMC for up to \$2,000.00; Comm. La Force second; approved unanimously.

**9. INCREASING DISTRICT RETIREMENT CONTRIBUTION TO 14%:**

Chief Crain explained issues with the current District contribution to paid personnel retirement program.

**MOTION:** Comm. Clakley moved to change the funding formula for retirement contributions from the District to 14% from 12%; Comm. La Force second; approved unanimously.

**10. FIRE CHIEF'S REPORT:**

Chief Crain delivered the Fire Chief's Report as follows:

1. The District received \$162,232.00 from Travis County for the SLFRF grant for communications equipment;
2. Audit is complete and there we no issues and auditor will make presentation of audit next month;
3. There were 50 calls in February with 11 being mutual aid;
4. HVAC system is still an issue and he is working on it.

A committee of Chief, President Reid, and Comm. Campbell will work on address the HVAC issues.

**11. ADJORNMENT:**

Motion to adjourn by Commissioner Campbell; second by Commissioner La Force; approved unanimously and the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Ken Campbell  
Secretary