

# **Travis County Emergency Services District No. 10**

## **Regular Meeting Minutes**

### **October 16, 2024**

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#### **1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Reid called the meeting to order at 7:09 p.m. A quorum was present with Commissioners Glen Reid, Greg Johnston and Mollie Clakley.

The following citizens were present:

1. Buddy Crain.
2. Brandon Burns

#### **2. CITIZEN COMMENTS:**

None.

#### **3. REVIEW AND APPROVE MINUTES FROM REGULAR MEETING DATED SEPTEMBER 18, 2024:**

**MOTION:** Commissioner Johnston moved to approve as written. Commissioner Clakley second; passed unanimously.

#### **4. TREASURER'S REPORT:**

Commissioner Clakley gave the Treasurer's Report, and reported that there were no outstanding checks. She reported the completion of audits on all FY23-24 months except September which will be conducted soon. A few check invoices were still outstanding from Chief Crain for that period. Review of checks from September shows that all have cleared without issue.

#### **5. BUDGET REPORT:**

The Budget Report was presented by Chief Crain, attached.

#### **6. SELECTION OF FY2024 AUDIT FIRM:**

Chief Crain recommended that Montemayor, Britton and Bender once again be chosen to conduct our annual audit.

**MOTION:** Commissioner Clakley made a motion to accept the Chief's recommendation, and this was seconded by Commissioner Johnston, passing unanimously.

#### **7. STATUS OF STATION PROPERTY IMPROVEMENS:**

Sixthriver Architect Chris Dolce will present preliminary plans at the November Board meeting.

**8. TUITION AND EXPENSES FOR COMMISSIONER JOHNSTON'S ATTENDANCE AND PRESENTATION AT SAFE-D CONFERENCE IN FEBRUARY 2025 IN ROUND ROCK:**

Approval of appropriate expenses to be reimbursed through Chief Crain was made and approved by consensus.

**9. REVIEW OF 9/16/2023 ESD10 PRIORITY PLANNING LIST:**

Goals and Objectives from the 2023 ESD10 Board Strategic Planning meeting were reviewed and discussed. There was Board consensus that most items listed had been implemented or were in the process of being addressed. Overall, the Board was pleased by its progress. Scheduling of another Planning meeting is pending.

**10. EMERGENCY RESPONSE OPTIONS FOR MAJOR DISASTERS OUTSIDE ESD10 (HURRICANES, FLOODS, FIRES, ETC.):**

Historical perspective and hopes for future assistance were discussed by all Board members. No action was taken.

**11. "PHISHING" SCAMS AND OTHER POTENTIALLY FRAUDULENT COMMUNICATIONS WITH THE BOARD:**

Concerns were discussed. No action was taken.

**12. FIRE CHIEF'S REPORT:**

Chief Crain reported that Engine 1001 was back in service, as were all other apparatus. A Run Summary for FY2023-2024 was distributed.

**13. ADJORNMENT:**

Motion to adjourn by Commissioner Clakley; seconded by Commissioner Johnston and approved unanimously and the meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Buddy Crain  
Surrogate Scribe