

Travis County Emergency Services District No. 10

Regular Meeting Minutes

November 15, 2023

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Reid called the meeting to order at 7:05 p.m. A quorum was present with Commissioners Glen Reid, Ken Campbell, Robyn Cantor, Mollie Clakley, and Greg Johnston present.

The following citizens were present:

1. Buddy Crain;
2. Brandon Burns.

2. CITIZEN COMMENTS:

None.

3. REVIEW AND APPROVE MINUTES FROM MARCH 15, APRIL 19, APRIL 26, JUNE 21, JULY 19, AUGUST 16, SEPTEMBER 16, OCTOBER 18, AND NOVEMBER 1, 2023 MEETINGS.

The Board reviewed the presented minutes.

MOTION: Commissioner Campbell moved to approve the minutes as presented; second by Commissioner Johnston; approved unanimously.

4. TREASURER'S REPORT:

Commissioner Clakley presented the Treasurer's Report and has completed her review of cleared checks, but is still working on the audit from the last quarter of the 2022-23 Fiscal Year.

5. BUDGET:

Chief Crain presented the Budget Report, attached.

6. HVAC REPLACEMENT STATUS:

There was discussion of the upgrade by all bidders to Trane units, resulting in Gemini having the lowest bid.

MOTION: Commissioner Campbell moved to accept the bid for the repair of the HVAC system to Gemini for \$133,350.00 as presented; second by Commissioner Clakley; passed unanimously.

7. COMMUNITY PREPAREDNESS WORKSHOPS:

Commissioner Johnston made a presentation on the status of the Emergency Preparedness Committee, reporting they have met with the Lakeway EMC and are moving forward with ideas and possible times for the workshops.

8. COMMUNITY EMERGENCY NOTIFICATION AND DISTRICT COMMUNICATIONS OPTIONS:

Chief Crain reported he met with representatives of Voyent Alert! on possible non-emergency communications system for District; he will get with them to determine what they can do and present to Board at next meeting.

9. PURCHASE/INSTALLATION OF BULK WATER TANK AT STATION:

This item was tabled.

10. CONSTRUCTION OF HEALTH & WELLNESS FACILITY WITH NECESSARY EQUIPMENT AND MACHINERY:

This item was tabled.

11. FIRE CHIEF'S REPORT:

Chief Crain reported that all apparatus are in service and the District will be conducting an Extrication School for area departments beginning the last week of November.

12. ADJORNMENT:

Motion to adjourn by Commissioner Clakley; second by Commissioner Cantor; approved unanimously and the meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Ken Campbell
Secretary