

Travis County Emergency Services District No. 10

Regular Meeting Minutes

October 18, 2023

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Reid called the meeting to order at 7:09 p.m. A quorum was present with Commissioners Glen Reid, Robyn Cantor, and Ken Campbell present. Commissioner Johnston was absent at roll call, but arrived to the meeting at 7:16 p.m. Commissioner Clakley was absent.

The following citizens were present:

1. Jim Swift;
2. Griffin Gardner;
3. Jesse Bolles;
4. Michael Huffman; and,
5. Jon Gervais.

2. CITIZEN COMMENTS:

Ms. Gardner discussed emergency preparedness as well as the abandoned house located at 304 North Laurelwood, which is now falling apart, has limbs down from the ice storm blocking access, is an attractive nuisance, and is a vector for vermin.

Mr. Swift also discussed the abandoned house at 304 North Laurelwood, and that it is attracting neighborhood children, is no longer secure, and has personal information and property inside.

3. ACCEPT, REVIEW, AND SELECT SUCCESSFUL BIDDER FROM SOLICITED SEALED BIDS FOR STATION HVAC REPLACEMENT:

Mr. Gervais and Mr. Huffman presented the bidders to replace the HVAC, attached, with three bidders for the replacement of the units and infrastructure as well as two bidders for the electrical and other mechanical work. The bids were discussed, and it was noted that provisions for Payment and Performance Bonds and prevailing wage were not included in some or specifically omitted. Comm. Campbell requested that they go back to the HVAC contractors and inform them of the need for the P&P Bonds and prevailing wage and re-price as necessary.

MOTION: Commissioner Campbell moved select McClendon as it was the low bidder for the electrical work at \$34,000.00; second by Commissioner Johnston; passed unanimously.

Mr. Gervais and Mr. Huffman will get with the HVAC bidders and present the revised bids at next month's meeting or a special meeting in the interim.

4. REVIEW AND APPROVE MINUTES FROM REGULAR MEETING DATED SEPTEMBER 20, 2023:

MOTION: Commissioner Campbell moved to approve the Minutes from the September 20, 2023 Regular Meeting; Commissioner Cantor second; passed unanimously.

5. TREASURER'S REPORT:

Commissioner Cantor gave the Treasurer's Report, attached, and reported there are still a number of outstanding checks, including one to Comm. Johnston and a couple to FF Beck.

6. BUDGET REPORT:

Chief Crain presented the Budget Report, attached, and reported the District ended the Fiscal Year of 2022-23 with a carryover reserve of \$1,500,000.00. With that said until 2023 Tax Revenue begins to come in about \$900,000.00 of this amount will need to be used for ongoing operations.

7. DISCUSSION AND ACTION ON COMMUNITY PREPAREDNESS WORKSHOPS:

Commissioner Johnston spoke about this matter and there was general discussion.

MOTION: Commissioner Campbell moved to appoint a committee of Commissioner Johnston, Griffin Gardner, and Jim Swift to plan and prepare for one or more Emergency Preparedness Workshops for the District; second by Commissioner Cantor; passed unanimously.

8. COMMUNITY EMERGENCY NOTIFICATION:

Commissioner Campbell provided the Board with information on his contacts with TCWCID18 and other water districts on this matter.

9. DISCUSSION AND ACTION ON PURCHASE/INSTALLATION OF BULK WATER TANK AT STATION:

Commissioner Johnston presented his thoughts on purchasing a Bulk Water Tank for the Station for apparatus refilling and possible potable water in the case of an emergency. Chief Crain presented some quotes he obtained on this. Commissioner Campbell suggested we get further pricing on the entire project for possible bid.

10. DISCUSSION AND ACTION ON PURCHASE OF ALL-TERRAIN VEHICLE WITH TRAILER FOR EMS CALLS INVOLVING DIFFICULT PATIENT ACCESS:

Lt. Bolles made a presentation on the purchase of an ATV, trailer, and other equipment for same.

MOTION: Commissioner Cantor moved to approve no more than \$31,000.00 for the purchase of the ATV, trailer, and related equipment per the presentation; second by Commissioner Johnston; passed unanimously.

11. DISCUSSION AND ACTION ON THE PURCHASE OF HEALTH & WELLNESS EQUIPMENT/FACILITY, INCLUDING BUT NOT LIMITED TO THERAPEUTIC CRYTHERAPY UNIT FOR FIREFIGHTER DECONTAMINATION AND REHABILITATION:

Chief Crain presented some quotes on the installation and equipping of a Health & Wellness Center, attached, but this matter was tabled due to expense and further investigation of costs, use of architect or engineer, and possible permitting issues.

12. FIRE CHIEF'S REPORT:

Chief Crain presented the current Run Report, attached, and discussed his intention to renew health and other insurance for personnel with Blue Cross/Blue Shield of Texas.

13. ADJORNMENT:

Motion to adjourn by Commissioner Cantor, second by Commissioner Campbell; approved unanimously and the meeting was adjourned at 9:23 p.m.

Respectfully submitted,

Ken Campbell
Secretary