

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 10

Regular Meeting Minutes

May 17, 2023

1. **Call to order and establishment of a quorum:**

President Glen Reid called the meeting to order at 7:09 p.m. A quorum was present with Commissioners Glen Reid, Greg Johnston, Robyn Cantor and Mollie Clakley present. Commissioner Campbell was absent due to work obligations.

2. **Citizen Comments:**

There were no comments. The citizens present were Chief Crain and Paul Buster.

3. **Review and approve Minutes from Regular Meetings dated 4/26/2023:**

Minutes from the April Board meeting were not available.

4. **Treasurer's Report:**

Commissioner Clakley reported that she had completed the internal audit for the months of January – March 2023. One check is still outstanding from January 2023 but Chief Crain has contacted the vendor and is awaiting resolution. One payroll check is still outstanding from last month.

5. **Budget Report:**

Chief Crain presented the year-to-date financials including an Income/Expense statement and a list of all debits/checks written.

6. **Mid-year modification of annual budget:**

Chief Crain presented a draft of a proposed mid-year modified budget. Commissioner Clakley moved to approve the modified budget, with a second by Commissioner Cantor. The modifications were discussed and approved unanimously.

7. **Repair/replacement of HVAC system for station:**

Chief Crain reported that an Engineering Services Proposal had been submitted by Olive Engineers. The proposal was approved by Chief Crain following pre-submission

consultation with the Board. Their initial report is pending, and their recommendations will be brought to the Board for consideration upon receipt.

8. Discussion and action as required regarding donation from Michael and Susan Dell, including but not limited to purchase of materials/equipment/facilities for staff usage:

At last month's meeting, Chief Crain requested input from the Board regarding the direction this project should take. Much discussion ensued regarding this with several options discussed. No action was taken, and Chief Crain again requested that this item be tabled until next month.

9. Fire Chief report:

Chief Crain reported all apparatus to be in-service. Crain described a new device (HAAS Alert) being added to all of our emergency response apparatus that will notify drivers using Waze, Google Maps, Apple Car Play and hopefully others later, of the presence of our apparatus when working emergencies specifically on Bee Cave Road. A progress report on Brush 1002 (under construction) was sent out earlier in the week. All personnel are healthy and are not having issues/complaints at present.

10. Adjournment:

Motion to adjourn by Commissioner Cantor, second by Commissioner Johnston and unanimously approved, with adjournment at 8:11 p.m.

Respectfully submitted,

Buddy Crain
Surrogate Scribe