

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 10

Regular Meeting Minutes

December 21, 2022

1. **Call to order and establishment of a quorum:**

President Glen Reid called the meeting to order at 7:06 p.m. A quorum was present with Commissioners Glen Reid, Robyn Cantor and Mollie Clakley present. Commissioner Campbell was absent due to family obligations. The Board vacancy has been filled, however, Commissioner Johnston is out-of-town of a previously scheduled trip.

2. **Citizen Comments:**

There were no comments. The only citizens present was Chief Crain.

3. **Review and approve Minutes from Regular Meetings dated 10/19/2022:**

Commissioner Clakley moved to approve last month's meeting minutes as written. Seconded by Commissioner Cantor. Passed.

4. **Treasurer's Report:**

Commissioner Clakley reported that she has completed the fourth quarter audit with Chief Crain. A check to Tires.com was outstanding and Chief Crain will forward a copy of the invoice/receipt. Commissioner Clakley reported that all checks had cleared from November 2022. Chief Crain also provided year-to-date financials, attached.

5. **Discussion and action on Interlocal Agreement between TCESD 6 and 10 regarding provision of fleet maintenance services:**

Commissioner Clakley moved to enter into the ILA as written. Seconded by Commissioner Cantor. Passed.

6. **Discussion and action on acquisition of hardware and software for Commissioner Clakley's work as Board Treasurer and for website design/management:**

Motion by Commissioner Cantor to approve purchase of laptop computer and appropriate software. Seconded by Commissioner Reid. Passed.

7. Discussion and action as required regarding donation from Michael and Susan Dell, including but not limited to purchase of materials/equipment/facilities for staff usage:

Chief Crain requested that this item be tabled until next month.

8. Fire Chief's Report:

Crain reported that all apparatus were in service except for Tender 1003. The YTD run summary was distributed. Chief Crain reported on the purchase of two (2) off-road bicycles.

9. Adjournment:

Motion to adjourn by Commissioner Clakley, second by Commissioner Cantor and unanimously approved, with adjournment at 7:43 p.m.

Respectfully submitted,

Buddy Crain
Surrogate Scribe