

Travis County Emergency Services District No. 10

Regular Meeting Minutes

April 21, 2021

Note: This meeting was conducted via Zoom per the Notice of the Meeting.

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Reid called the meeting to order at 7:04 p.m. A quorum was present with Commissioners Glen Reid, Mollie Clakley, and Robyn Cantor present. Commissioner Ken Campbell joined the meeting at approximately 7:10 p.m. Bob Stettner, recently appointed by the Travis County Commissioners Court, was unable to attend.

2. RECOGNITION OF CITIZENS PRESENT AND COMMENTS:

The following citizens were present:

1. Buddy Crain.

3. CITIZEN COMMENTS:

There were no comments.

4. REVIEW AND APPROVE MINUTES FROM MEETINGS OF MARCH 17, 2021:

The minutes were reviewed by the Board.

MOTION: Commissioner Clakley moved to approve the Minutes of March 17, 2021, as amended, to remove "that is out of order" from the second line of the Treasurer's Report; Comm. Cantor second; passed unanimously.

5. TREASURER'S REPORT:

Commissioner Clakley reported she has conducted an internal audit on checks/invoices from January, February and March 2021, with no significant findings. There are a couple of older checks outstanding that the Chief will follow up on. Chief Crain provided the Check Detail Report and the mid-year modified budget report.

6. DISCUSSION AND ACTION AS APPROPRIATE ON PROPOSED MODIFICATIONS TO CAPITAL/OPERATIONS BUDGET:

Chief Crain presented a mid-fiscal year modified budget, reflecting movement of funds to conduct the Paramedic training class and to augment line items that are overutilized to date.

MOTION: Commissioner Campbell moved to approve the modified budget as presented. Commissioner Cantor second; passed unanimously.

7. **DISCUSSION AND ACTION ON APPOINTMENT OF COMMISSIONER STETTNER AND RE-APPOINTMENT OF COMMISSIONERS CANTOR, CLAKLEY AND REID; EXECUTE NECESSARY DOCUMENTS AND TAKE NECESSARY ACTIONS FOR SAME:**

Commissioner Clakley reported the completed execution of her documents. Chief Crain has copies of the documents for the other Commissioners and can notarize. Individual Commissioners will arrange to have documents completed.

8. **FIRE CHIEF'S REPORT:**

Chief Crain reported that the Paramedic class has started and is progressing well. The OMD clearance to practice process for Engineer Garcia, Firefighter Irvine and Firefighter Saldivar is also progressing well. All apparatus are in service. No staff members are out due to illness or injury.

9. **ADJORNMENT:**

Motion to adjourn by Commissioner Cantor, second by Commissioner Clakley; approved unanimously and the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Buddy Crain
Surrogate Scribe